

WHITE COLNE PARISH COUNCIL

Items Discussed and Agreed by Email

from 17th March 2020 to 31 March 2020

1.APOLOGIES FOR ABSENCE – None, all parish councilors responded

2. DECLARATION OF INTERESTS BY MEMBERS ON ITEMS SHOWN ON THIS AGENDA – None

3. TO APPROVE AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 28TH JANUARY 2020 – Approved

PUBLIC QUESTION TIME

Cllr Taylor said that a parishioner has raised a complaint against 41a Colchester Road, the children's home. Members agreed to reply -We are sorry that you have been disturbed in this way but as yet we have not received any other complaints from neighbours. We ask therefore that if any further incidents occur you could keep a diary note in order for us to progress your complaint with the relevant agencies.

4. PLANNING MATTERS

(a) Applications

20/00051/TPOCON – The Green, Colneford Hill – tree works – The parish council cannot comment as we are the applicants.

20/00070/TPOCON – 44 Colneford Hill – tree works – Members agreed to support the tree warden's comments when received.

5. TO RECEIVE A REPORT AND CONSIDER FURTHER ACTION REGARDING THE HEADS OF AGREEMENT FOR THE TRANSFER OF WCPC LAND TO ECC IN RETURN FOR THE TRANSFER OF THE VILLAGE HALL LAND TO THE WCPC

Cllr Taylor reported that Essex County Council (ECC) Cllr Beavis has met with the cabinet member at ECC regarding the development behind the hall. They have decided to call a formal meeting with the officer. We have asked if we can be included in that meeting, but we do not know when that will be held.

6.COMMUNITY LIAISON

Members agreed to proceed with the purchase of the memorial bench in the Village Green at a cost of £1,019.50. Braintree District Council (BDC) Cllr Courtauld has confirmed a grant of £580 towards this cost.

(b) Cllr Taylor referred to the VE Day celebration with the dedication service for the bench. Although the bench can still be positioned the event will need to be postponed. She said that we celebrated 60th anniversary of VE Day in September so there is no problem with it being similar. She will liaise again with the vicar who had already booked the date for the short service on the Green.

7. WHITE COLNE MEADOWS

Cllr Taylor said that she has received a verbal quote for dredging the pond in excess of £3,000. This is a high figure due to the need of a long arm digger and access issues. Members agreed to let nature take its course and leave the pond area to become a boggy habitat with the stream still running through.

Our litter and environmental champion has been in discussion with officers from Essex Wildlife Trust who can advise us and had planned to visit, but this may now be delayed.

8. FINANCIAL MATTERS

(a).The Clerk reported that since the last meeting, the following payments had been or are to be made:-

From Nat West account:-

<u>Cheque</u>	<u>Payee Details</u>	<u>Amount £</u>	<u>VAT inc</u>
D/D	GoCardless Ltd – County Broadband WiFi at hall monthly charge 2x£29	£ 58.00	
D/D	Scottish Power – village hall electricity 2x£20	£ 40.00	
D/D	Scottish Power – village hall gas 2x £78.00	£ 156.00	
D/D	Anglian Water – village hall water	£ 79.16	
	TOTAL NAT WEST PAYMENTS	£ 333.16	

By electronic payments from Unity Bank account:-

J Heathcote – hall cleaning – January PAID	£ 125.00	
J Heathcote – hall cleaning materials – January PAID	£ 0.95	
G Allen – hall window cleaning - 17 February PAID	£ 14.00	
S Mason – booking secretary January PAID	£ 131.50	
D Williams-clerk sal Feb/Mar £583.86,workathome £26,exps,inks etc£77.95	£ 687.81	£ 11.84
H M Revenue & Customs – PAYE for clerk salary March	£ 194.40	
J Heathcote – hall cleaning February	£ 120.00	
J Heathcote – hall cleaning materials – February	£ 17.99	
S Mason – booking secretary February	£ 109.00	
S Mason – booking secretary – public liability insurance	£ 75.81	
H M Revenue & Customs – PAYE for clerk salary April	£ 194.40	
Mortimer Contracts Ltd – cut & clear hedge on grassy area near river	£ 216.00	£ 36.00
E & J Fire and Security Ltd – fire extinguisher inspection	£ 125.64	£ 20.95
Essexio Ltd – portable appliance testing for village hall	£ 59.00	
J Taylor – expenses for carols on the green	£ 62.00	
TOTAL UNITY BANK PAYMENTS	£ 2,133.50	

Funds Received: Since the last report, the following funds have been received into Nat West :-

Village hall occasional hire fees	£ 555.00
Allotment rentals	£ 170.00
Wayleaves- UK Power Network	£ 58.09
Village Hall regular hire fee	£ 240.00
Braintree District Council Street Scene grant	£ 949.67
TOTAL NAT WEST RECEIPTS	£ 1,972.76

Into Unity Bank

Village hall regular hire fees	£ 1,498.25
TOTAL UNITY BANK RECEIPTS	£ 1,498.25

(b).Financial statement & Bank Reconciliation

Following the above transactions- There is a credit balance on Nat West current a/c of £ 4,826.83

There is a credit balance on Unity Bank account of	£27,227.69
TOTAL BANK BALANCES	£ 32,054.52

Balance held in reserve – Village projects from White Colne 50 Club £ 3,165.73

Balance held in reserve - Village Hall Roofing Fund is £7,000.00

Total of allocated funds is £ 10,165.73

Thus the balance of unallocated funds is £ 21,888.79

NAT WEST BANK UNITY BANK

Bank Balances 28.01.20	£ 3,187.23	Bank Balances 28.01.20	£ 27,862.94
Add Receipts	£ 1,972.76	Add Receipts	£ 1,498.25
Sub Total	£ 5,159.99	Sub Total	£ 29,361.19
Less Total Payments	£ 333.16	Less Total Payments	£ 2,133.50
Bank Balances 17.03.20	£ 4,826.83	Bank Balances 17.03.20	£ 27,227.69

(c). Members agreed the annual review of standing orders and financial regulations, the standing orders having been updated with a new model provided by Essex Association of Local Councils (EALC).

(d).Members agreed the annual risk assessment review after updating some items.

(e). Members agreed to the reappointment of N Powell Davies as internal auditor,

9. VILLAGE HALL

Cllr Paxton said that a log needs to be arranged for essential health and safety and legal inspections for the hall. He said that 3 toilet seats in the hall are damaged, and he will source replacements, expecting a cost of approximately £25 each.

10. HIGHWAYS

Cllr Bond gave an update on the joint application for speed cameras to control speeding vehicles. He said that The SID has been deployed in Wakes Colne but due to wind blowing it “off course” it stopped working. The planned rota for siting it is now one week behind.

11. ANNUAL ELECTORS MEETING The clerk reported that EALC have advised that this meeting can be postponed beyond April due to the coronavirus epidemic. **END**